

Clovelly Pilot Gig Club Safeguarding Policy for Children and Vulnerable Adults 28 Feb 2024

Clovelly Pilot Gig Club has a moral and legal obligation to ensure that anyone participating in their sport can do so in a safe environment, especially children and vulnerable adults. All coaches and volunteers must ensure they give the highest standard of care and act in accordance with the club's protection policy.

The club's policy follows and aligns with the Cornish Pilot Gig Association's overall protection policy, a copy of which is available on the club's Teamer site.

Clovelly Pilot Gig Club will ensure that it provides quality opportunities for young people and vulnerable adults.

- The welfare of the individual is paramount
- All children and vulnerable adults whatever their age, culture, disability, gender, language, racial origin, religious beliefs, and/or sexual identity, have the right to be protected from abuse
- All suspicions and allegations of abuse will be taken seriously and responded to appropriately
- All coaches and volunteers have a responsibility to report concerns of abuse to the club's Safeguarding Officer

Recruitment of coaches and volunteers.

All adults involved in working with children or vulnerable adults in a paid or unpaid capacity will be subject to a number of checks to ensure their suitability.

All **coaches** will be required to:

- Undertake a Disclosure and Barring Service (DBS) check
- Attend training including first aid and safeguarding children and vulnerable adults
- Become suitably qualified as a coach or produce certificates if already qualified
- Ensure they are insured through British Rowing to oversee training sessions

Volunteers will be required to undertake a DBS check

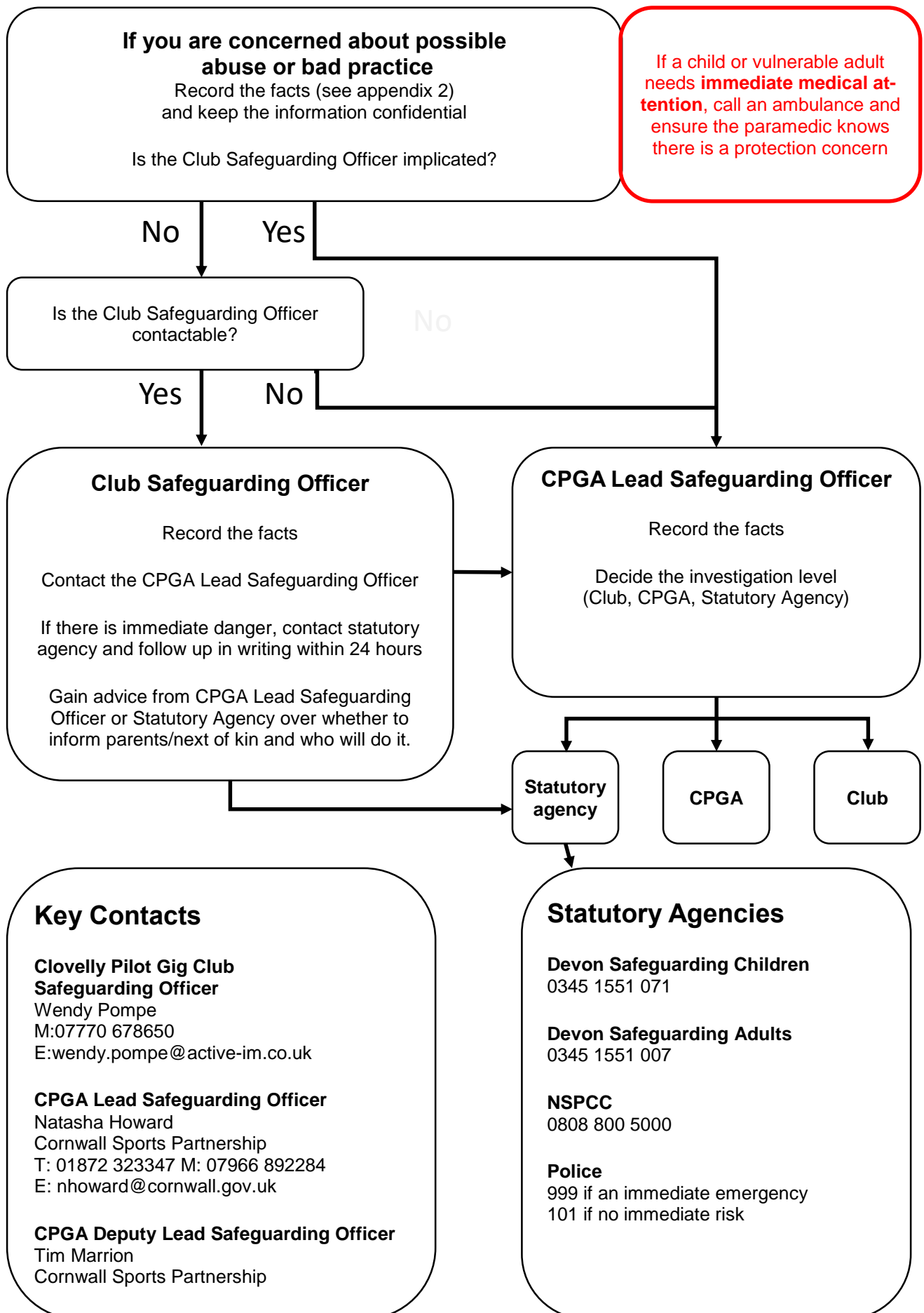
Photography

If at any time coaches wish to use photographic or video equipment as a coaching aid, parents and young people will be made aware that it is a part of the coaching programme and how the footage will be used and stored.

Responding to allegations

It is not the responsibility of any coach or volunteer at the club to decide whether or not abuse has taken place. However, it **is** their responsibility to act on any concerns or allegations by referring them to the club's Safeguarding Officer, who will pass details to the relevant authority. To report any concerns about suspected abuse within the club follow the process in appendix 1.

Appendix 1: Flow Chart for Reporting a Concern



Appendix 2: Form for Reporting a Concern

Please complete all relevant sections as soon as possible after the disclosure. For any sections that do not apply, please mark clearly as 'not applicable'. The form should be given as soon as possible to the Clovelly Pilot Gig Club Welfare Office, the CPGA Lead Safeguarding Officer or the statutory agency involved within 24 hours.

Date and time of the disclosure:

Context: Detail the circumstances leading up to the disclosure if possible.

Names of any witnesses present at the disclosure, their positions and the role they played:

Give a verbatim account of the allegation or suspicion (continue on additional sheet if required)

Has the individual made an allegation about a particular person?
(If so please record details)

Describe any visible signs of physical injury:
NB DO NOT remove any clothing *If possible draw a diagram*

If you have known the individual for a period of time, have you noticed any changes in behaviour?

Any additional comments?

To be signed by the person reporting the concern

Name:

Signed:

Date:

Received by Clovelly Pilot Gig Club Safeguarding Officer

Name:

Signed:

Date: